Appendix No. 5

APPROVED Annual General Shareholders Meeting of PJSC Gazprom, June 30, 2022

## AMENDMENTS TO REGULATION ON PJSC GAZPROM GENERAL SHAREHOLDERS MEETING

## **Amendments to**

to the Regulation on PJSC Gazprom General Shareholders Meeting as approved by resolution of the annual General Shareholders Meeting of PJSC Gazprom dated June 30, 2016, Minutes No. 1, as amended by resolution of the annual General Shareholders Meeting of PJSC Gazprom dated June 29, 2018, Minutes No. 1, resolution of the annual General Shareholders Meeting of PJSC Gazprom dated June 28, 2019, Minutes No. 1

- 1. Paragraph one, Clause 15.3, Article 15, shall be amended to read as follows:
- '15.3. The General Shareholders Meeting shall be held at the locality that corresponds to the Company's location address. The Company's Board of Directors or any other persons authorized to convene the Meeting may choose any other locality in the Russian Federation as the venue of the Meeting, including the place of primary residence or primary registered location of the shareholders.'
- 2. Clause 25.2, Article 25, shall be amended to read as follows:
- '25.2. The minutes of the General Shareholders Meeting shall indicate:
- full corporate name, location and address of the Company;
- type of the General Shareholders Meeting (annual, extraordinary, repeat annual, repeat extraordinary);
- format of the General Shareholders Meeting (in-person meeting or absentee voting);
- date for determining (recording) the persons entitled to participate in the General Shareholders Meeting;
- date of holding the General Shareholders Meeting;
- venue of the General Shareholders Meeting held in the form of an in-person meeting (address at which the Meeting was held);
- agenda of the General Shareholders Meeting;
- registration timeframes for the persons entitled to participate in the General Shareholders Meeting in the form of an in-person meeting;
- opening and adjournment time of the General Shareholders Meeting held in the form of an in-person meeting; if the resolutions adopted by the General Shareholders Meeting and the voting results were announced at the General Shareholders Meeting, the time when the vote count started shall also be indicated;
- mailing address(es) at which the filled-in voting ballots were (could be) sent if the General Shareholders Meeting was held by absentee voting or in the form of an inperson meeting during which voting on the agenda items of the General Shareholders Meeting could be held by sending filled-in voting ballots to the Company; if the General Shareholders Meeting provided an opportunity for filling in an electronic

ballot on the website in the Internet telecommunications network, the address of such website shall also be indicated;

- the number of votes owned by the individuals included in the list of persons entitled to participate in the General Shareholders Meeting, for each agenda item of the General Shareholders Meeting;
- the number of votes attached to voting shares of the Company, for each agenda item of the General Shareholders Meeting, as determined by the applicable laws;
- the number of votes owned by the persons participating in the Meeting, for each agenda item of the General Shareholders Meeting, with indication of whether a quorum existed for each agenda item;
- the number of votes given for each voting option ("In favor," "Against" or "Abstained") for each agenda item of the General Shareholders Meeting with a quorum;
- wordings of resolutions adopted by the General Shareholders Meeting on each agenda item of the General Shareholders Meeting;
- summaries of speeches and names of speakers on each agenda item of the General Shareholders Meeting if the Meeting was held in the form of an in-person meeting;
- Chairman (Presidium) and Secretary of the General Shareholders Meeting;
- the person who confirmed the adoption of resolutions by the General Shareholders Meeting and a list of attendees who were present at the time of their adoption;
- date of compiling the minutes of the General Shareholders Meeting.

The minutes of the General Shareholders Meeting shall also contain other details as required by the legislation on joint stock companies.

The minutes of the General Shareholders Meeting shall have attached to them all the documents adopted or approved by the General Shareholders Meeting, as well as the voting minutes drawn up by Counting Board.'